

STATEMENT OF WORK

Management and Special Studies Support for Strategic Planning and Base Realignment and Closure Datacalls

1.0 SCOPE

This statement of work (SOW) defines the specific management and special studies support required from the former Deputy Executive Director Science, Technology and Engineering, SSC SD. This support will be considered complete when the Center's Executive Board and/or the current Executive Director or Deputy Executive Director for Science, Technology and Engineering have reviewed and accepted the product/s provided.

2.0 TECHNICAL REQUIREMENTS

The contractor shall provide input to SSC SD senior management in support of special projects, data calls and special management studies. This support may include effort in any number of subject areas to include but not limited to Base Realignment and Closure, Strategic and Corporate Planning, Joint Collaboration, Science and Technology, and Military Values.

2.1 Specific tasking may include:

2.1.1 **Describe a "Joint" work presentation.** Interview Joint program managers (Army, Air Force, Marines, USCG, NATO, DARPA, and coalition) following prescribed format.

2.1.2 **SPAWAR representative on the Technical (Innovation) sub-group.** This effort involves periodic phonecon's, site visits, off-site, or attendance at other meetings called by the Innovation sub-group.

2.1.3 **Preparation of Military Value data call.** This effort involves developing strategies on how to prepare and respond to the BRAC 2005 Military Value data call (expected in April).

2.1.4 **Completion of Military Value data call.** This effort involves assisting with the Centers response to the Military Value data call and coordination with other organizations within the Navy to develop comparable strategies.

2.1.5 **Scenarios responses.** This effort involves developing a strategy to answer scenarios, anticipating scenarios we may be required to address and advising pre-emptive strategies in preparing for the scenarios.

2.2 The contractor shall execute his assigned tasks through extensive discussions with key personnel throughout the organization, and will make regular reports to the Executive Director and/or the Deputy Executive Director Science Technology and Engineering. To the extent meetings and working groups are necessary to collect information and/or resolve conflicts and inconsistencies in information, the contractor shall work to engage the necessary resources. All products generated are on government computers with government access.

3.0 PERIOD OF PERFORMANCE

Twelve (12) months from date of award.

4.0 PLACE OF PERFORMANCE

The contractor shall work on-site at SPAWAR Systems Center, San Diego, and at various temporary duty locations elsewhere in the United States.

5.0 TRAVEL

Estimated travel is as follows:

10 trips, 1 person, 7 days, San Diego, CA to Washington, D.C. and other locations.

6.0 SECURITY

Unclassified.

7.0 INSPECTIONS AND ACCEPTANCE

Inspection and acceptance of contractor services shall be performed by the technical point of contact:
